Institutional Description Template

**General Instructions (remove these instructions and any material you do not need)**

* This is general information updated yearly by the Office of Sponsored Programs and Research Integrity and collaborating units.
* You may need to add additional information or modify to meet the goals of your proposal.
* The information is this document may be used without any additional approvals.
* Follow the funding agency’s requirements for descriptions of institutions, facilities, equipment or other resources. Use the appropriate form or formatting.
* Remove highlighting prior to submission. Yellow highlighted material is data that needs to be updated yearly. See date in header for last revision update. OSPRI updates yearly.
* Information in red italics within <> is suggestions for information that you may want to consider adding. Please remove as needed.
* If you are needing additional support by units, contact those units to determine if they can provide the support you need. Documentation of their agreement will be required prior to proposal submission.
* Add departmental or other resources as needed.

**Institutional Description**

Founded in 1965, the University of Colorado, Colorado Springs (UCCS) is one of four campuses in the University of Colorado system. UCCS offers a broad range of degree programs in the liberal arts and sciences and professional programs in business, engineering, nursing, education and public affairs, and has earned the reputation as a leader in developing an educated workforce for a community specializing in high tech industries. The University has experienced an 8% increase in enrollment over the past five years. UCCS conferred 1,971 bachelor’s degrees, 507 master’s degrees, and 30 doctorate degrees during the 2017-2018 academic year. Our success is the result of a number of strategic initiatives, including targeted recruitment and marketing highlighting competitive tuition rates, small class sizes, high levels of student interaction with faculty, and impressive facilities such as new residence halls and a cutting-edge science and engineering center.

Our innovative approach to educating a diverse student body is embedded throughout the 49 baccalaureate, 24 master’s and 7 doctoral degree programs across a broad range of disciplines. UCCS faculty composition includes 288 tenured or tenure-track faculty and 208 non-tenure track instructors, with an additional 22 research faculty, 19 clinical faculty, and 522 lecturers, adjunct, adjoint, or visiting faculty during the 2019-2020 academic year. In Fall 2019, UCCS welcomed 12,180 students on campus, that included 19% active-duty military personnel, veterans, and family members. Approximately 33% of currently enrolled students are first-generation college students and 34% are minority. By 2020, UCCS estimates an on-campus student enrollment of 15,000. UCCS has been recognized as a top Western public university by U.S. News and World Report, and was honored to be named one of two national leaders in community engagement efforts by the American Association of State Colleges and Universities.

*<If you are writing an institutional grant, then the above may need additional information about students and offices to fit with your proposal goals. Consider what information helps reviewers know the institution in order to understand the context for your project>*

**UCCS Library**

*<If you need specific library services or materials for your project, please contact the library staff to confirm ability to meet your needs>*

The Kraemer Family Library fosters the intellectual growth of UCCS students, faculty, staff, and our community by developing innovative services, technologies, collections, and spaces that facilitate their emerging information needs. Most library services are available over 100 hours per week during the regular semesters. Individual study carrels, quiet study areas, open computer labs, group study rooms, an assistive technology center, and scanners and copy machines are available. Library users have access to the Library's collection of over 436,000 book volumes, 446,000+ microform volumes, almost 400,000 government forms and maps, and over 9,100 audio-visual items. These items include close to 3,000 serial titles. The Library also has 150+ databases to choose from and access to over 111,000 full-text online journal titles through various databases. In addition, students and faculty have access to the collections of many of Colorado’s other academic libraries through personal visits, shared electronic catalogs or interlibrary loan. The Library's interlibrary loan agreements also provide students and faculty with access to the collections of most of the libraries in the U.S. and other countries. Services include a comprehensive library instruction program and virtual and in-person research assistance during most hours that the library is open, and many library services are also available to the local community. Access to a wide variety of electronic resources and the Library's online catalog is available through the library web page at <http://www.uccs.edu/library/>.

**UCCS IT Services**

*<If you need specific technology services or materials for your project, please contact the IT staff to confirm ability to meet your needs>*

UCCS has state of the art computing labs. Computers are made available to faculty as part of their normal duties. They have access to internet services; secure file storage, transfer and sharing; standard productivity tools; and email. Faculty are able to purchase needed software through reduced academic licenses as needed.

**UCCS Health Clinics**

*<If you need to use the UCCS Health clinics for your project, please contact the staff in each individual clinic confirm ability to meet your needs>*

The Lane Center for Academic Health Sciences houses the UCCS HealthCircle Clinics which opened in the spring of 2014 in a highly visible location within the UCCS campus and Colorado Springs community. The Lane Center houses five clinics operated by UCCS as the HealthCircle Clinics, a family medicine primary care clinic operated by Peak Vista Community Health System (Federally Qualified Health Center), and the Colorado Springs Branch of the CU School of Medicine. The clinics are co-located for the purpose of integrating services, educational experiences, and research on enhancing health and wellness. Students and faculty provide services in the clinics that serve primarily academic purposes. A research volunteer database has been collected from patients at these clinics and is available for use by the researchers of the PCORI project upon approval by the IRB. Additionally, there are research rooms available for testing participants in these clinics which are easily accessible with appropriate parking.

*<Add any other campus offices that are relevant for your project. Contact the staff in those offices to get their approval for their description.>*

**Research Specific Resources**

The campus has institutionalized the capacity to provide specific project support through the Office of Sponsored Programs and Research Integrity (OSPRI), Sponsored Projects Accounting (SPA) office, and the participating academic units.

The OSPRI provides contract review, post-award management support, IRB review and training for researchers to meet the Common Rule and any relevant requirements for research with human participants, oversight of technology control plans for any projects needing to meet requirements surrounding export controls, as well as other research compliance. The SPA office provides financial reporting for projects.

The <academic unit> has expertise in associated administration of grant activities such as hiring, purchasing, and finance, and is able to allocate research space as needed for project staff and data collection.

<Add any other relevant information about support, equipment, etc. that your department/center/college/school provides for your project>

<Add any other relevant support you may be receiving from external sources such as access to specialized equipment, access to research participants, etc. May be necessary to also have a letter of support from those agencies for your project.>