



**Student Affairs Distribution of Facilities and Administrative (F&A)
Recovery from Externally Sponsored Programs**

F&A recoveries by Student Affairs are used to create and sustain an infrastructure for sponsored programs activity. This distribution process applies to all Student Affairs units that do not have stand-alone distribution plans on record.

Per policy 900-003 all F&A recovered by a sponsored program award to Student Affairs will be distributed to the VCSA's organization as follows:

- The Vice Chancellor for Student Affairs will retain 35%.
- The unit(s) providing primary pre-award and post-award grant support will share 40%.
- The PI and Co-PIs will be allocated 25% to share (if more than one investigator) as agreed to by all parties. Typically, this would be 15% to the PI and 10% to the Co-PI.

Fully executed F&A MOUs or F&A distribution plans will be honored. In the event of cross departmental or college/school collaboration with multiple investigators, a Differential F&A Distribution Addendum (available on the OSP website) should be put in place and agreed to by all parties. A unit providing substantial pre-award support (e.g., grant writing or submission support assistance) and/or post-award support (e.g., financial, or human resource support) should reflect this support in writing and share in the F&A recoveries.

Approved:

Carlos García, Vice Chancellor for Student Affairs

10/19/2022

Date