OSPRI Conflict of Interest (COI) Confirmation Process

These COI processes are intended to complement Human Resources responsibilities related to COI.

**OSPRI will check COI as follows:**

1. Proposal Stage

OSPRI confirms COI disclosures are current at the proposal stage. OSPRI uses the HR COI Excel file sent to OSPRI once a month to confirm PIs are current with COI disclosures when notified of possible submission.

1. Award Stage

OSPRI checks HR COI Excel file sent to OSPRI once a month to confirm PIs are current with COI disclosures when award notifications are sent.

**OSPRI Conflict of Interest Awareness Researcher:**

* The proposal routing asks PIs to confirm their annual COI disclosure is current.
* The contract grant approval form asks PIs to make sure their annual COI disclosure is current.
* OSPRI training email also mentions the need to submit an annual COI disclosure.
* OSPRI COI Awareness Website with link to HR - <https://osp.uccs.edu/research-compliance/phs-conflict-of-interest>