



**Academic Affairs Distribution of Facilities and Administrative (F&A)
Recovery from Externally Sponsored Programs**

F&A recoveries by Academic Affairs are used to create and sustain an infrastructure for research and sponsored programs activity. This distribution process applies to all Academic Affairs units that do not have stand-alone distribution plans on record, including but not limited to, the Office of Research and the Graduate School.

Per policy 900-003 all F&A recovered by a sponsored program award to Academic Affairs will be distributed to the VCAA's organization as follows:

- The Provost and Executive Vice Chancellor for Academic Affairs will retain 35%.
- The unit(s) providing primary pre-award and post-award grant support will share 40%.
- The PI and Co-PIs will be allocated 25% to share (if more than one investigator) as agreed to by all parties. Typically, this would be 15% to the PI and 10% to the Co-PI.

Fully executed F&A MOUs or F&A distribution plans will be honored. In the event of cross college/school collaboration with multiple investigators, a Differential F&A Distribution Addendum (available on the OSP website) should be put in place and agreed to by all parties. A unit providing substantial pre-award support (e.g., grant writing or submission support assistance) and/or post-award support (e.g., financial or human resource support) should reflect this support in writing and share in the F&A recoveries.