



The Office of Information Technology
Facilities and Administrative (F&A) Policy

April 2026

These guidelines pertain to the department portion of Facilities and Administrative Return (F&A), otherwise known as Overhead or Indirect Costs, for grants awarded to OIT staff. The F&A recovery funds will be used to support the department research infrastructure and to attract future awards. This policy is intended to be consistent with the CU System Administrative Policy Statement and the UCCS Policy on F&A from Externally Sponsored Programs as it relates to both distribution and use of F&A recoveries. “The primary purpose of F&A recoveries is to invest in the development and maintenance of an infrastructure for research and sponsored programs” (UCCS Policy 900-003).

POLICY STATEMENT

1. The distribution of F&A recovery funds provided to the department each year will be distributed as follows within the department:
 - a. 100% will be allocated to the OIT department to supplement the on-going activities of our research clusters, which are various hardware and software. These are generally normal expenses we have within our Operations speed type
 - b. In the event of cross-department or college/school collaboration with multiple investigators, a Differential F&A Distribution Addendum shall be put in place and agreed to by all parties, including the Deans of the colleges involved.
 - c. All technology or other items that are purchased remain property of UCCS and will be required to be returned upon separation of employment unless specified by the grant funding agency or organization.